



AUSTRALIAN HIGH COMMISSION ISLAMABAD

JOB VACANCY: Media and Political Officer

The Australian High Commission in Islamabad is seeking applications for the position of Media and Political Officer to work in its political section. Specific duties may include:

- writing weekly reports on domestic political, economic and security developments in Pakistan;
- assisting in the management of the Australian High Commission's public diplomacy program (including strategy input, event management and media coordination); and
- managing post's media liaison (including preparing and distributing media releases, maintaining media contacts in Pakistan's major cities).

Applicants should possess a postgraduate degree, and have significant experience working for an embassy, university, NGO, think tank, international organisation or media outlet.

The selection committee will use the following selection criteria to assess applicants' suitability. When preparing applications, applicants should directly address each of the selection criteria and provide relevant examples of their work experience.

IMPORTANT: Applications that do not specifically address the selection criteria will not be considered.

Selection Criteria

1. Comprehensive knowledge of Pakistan's political and media environment
2. Ability to independently conduct research and prepare analytical reports
3. Excellent communication skills, including fluent oral and written English and Urdu (the ability to write fluently in English will be tested during the application process)
4. Ability to take initiative and respond to challenges
5. Strong interpersonal skills and the ability to work as part of a team

The successful applicant will be offered a two-year contract of employment which may be extended subject to agreement between the employer and employee. A three-month probationary period applies.

The starting salary will be PKR 95,000 per month or above, depending on the successful applicants' qualifications and work experience.

Applications should include a statement addressing the selection criteria, a resume, a recent photograph, three work-related references from previous employment, current salary and a telephone contact. Applications should be emailed to Jobs.AHC-Islamabad@dfat.gov.au by Friday 18 May 2012.

Only shortlisted applicants will be contacted by the Australian High Commission.